

Workplace Funding Terms and Conditions

- CSSC members and non-members can take part in the activity, however, to apply you must have been a CSSC member for a year, or have paid for an annual subscription.
- Funding applications must be received during 1 September and 30 September. We reserve the right to close the funding window early due to popularity.
- You may apply for funding towards one activity only either, running, walking, swimming or cycling.
- The activity needs to benefit at least 4 participants.
- Forms must be completed in full, you may be contacted if more information is required,
- Decisions will be made within 10 working days of receiving your application. Each application will be assessed individually, all applications may not be successful. If successful you will receive a funding agreement which will need to be signed and returned to accept the conditions of funding.
- Payments for equipment in most cases should be paid to Workplace bank accounts. If not available then we may be able to purchase the requested equipment on your behalf.
- The funding needs to be finalised and all proposed activities need to have taken place by the end of 2025.
- Applicants are required to provide a participation report detailing how many members and non-members took part in the activity.
- Applicants are required to provide feedback and quotes from participants and photos of the activity to promote within marketing materials. (Please confirm that all individuals included in the photos are happy for their images to be shared).
- You must abide by the funding agreement and its expectations in connection with PR and marketing.
- Funding awarded will be solely used for the purposes set out in this application.